

TRADE TRACKING SYSTEM

89/01/18

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1988

POST : COPENHAGEN

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES				
FROM CANADA :	203	12.00	9.50	0.31
FROM TERRITORIES :	264	13.00	11.00	0.35
B. VISITS TO CLIENTS IN TERRITORY :	13	2.00	2.50	0.07
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	1	0.00	1.00	0.02
MISSIONS :	2	2.00	11.00	0.24
CONFERENCE SEMINARS :	3	15.00	2.50	0.20
OTHER :	0	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS				
HQ REQUESTED :	4	5.00	0.50	0.06
POST INITIATED :	6	12.00	3.50	0.19
E. COMMUNICATIONS ACTIVITIES :	1	1.00	0.00	0.01
F. INVESTMENT ENQUIRIES				
FROM CANADA :	2	1.00	0.00	0.01
FROM TERRITORIES :	4	2.00	1.00	0.04
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	2	0.00	1.50	0.03
CONNECTIONS ARRANGED :	1	0.00	0.50	0.01
H. PARTICIPANT IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	8	1.00	0.50	0.02
HOST GOVERNMENT :	4	1.00	0.00	0.01
OTHER DEPARTMENT :	31	5.00	5.00	0.15
PROVINCES/MUNICIPALITIES :	12	1.00	3.00	0.07
J. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN.:		15.00	3.00	0.21
LEAVE, PROFESSIONAL DEVELOP.:		0.00	44.00	0.88
K. SERVICE TO OTHER MISSION PROGRAMS :		12.00	0.00	0.12
***** TOTALS *****		100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 41  
FROM TERRIT : 12

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 3

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1  
- LOCALLY-ENGAGED : 2