

TRADE TRACKING SYSTEM

89/12/12

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1989

POST : LONDON

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	464	10.11	30.00	2.71
FROM TERRITORIES :	1185	11.88	23.50	2.48
B.VISITS TO CLIENTS IN TERRITORY :	216	9.11	7.83	1.29
C.EXPORT/TRADE/POLICY FAIRS :	11	0.66	4.16	0.31
PROJECTS AND EVENTS MISSIONS :	8	2.22	1.00	0.26
CONFERENCE SEMINARS :	35	5.77	0.83	0.57
OTHER :	33	2.00	0.00	0.18
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	38	5.55	0.83	0.55
POST INITIATED :	101	11.44	2.33	1.17
E.COMMUNICATIONS ACTIVITIES :	2	0.00	0.83	0.05
F.INVESTMENT ENQUIRIES FROM CANADA :	29	1.66	0.00	0.15
FROM TERRITORIES :	86	4.33	0.50	0.42
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	11	0.00	1.00	0.06
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		2.77	0.83	0.30
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	178	4.00	3.33	0.56
HOST GOVERNMENT :	102	2.88	2.66	0.42
OTHER DEPARTMENT :	79	2.33	3.83	0.44
PROVINCES/MUNICIPALITIES :	60	3.77	2.33	0.48
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		7.22	12.16	1.38
LEAVE, PROFESSIONAL DEVELOP :		1.11	0.33	0.12
K.SERVICE TO OTHER MISSION PROGRAMS :		11.11	1.66	1.10
***** TOTALS *****		99.92	99.94	15.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 225
FROM TERRIT : 107

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 38

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 9
- LOCALLY-ENGAGED : 6