

27/07/93

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1992

POST : MUNICH

| | NUMBER | % OFFICER-TIME | | TOTAL-TIME PERSON-QTR |
|---|--------|----------------|---------|--------------------------|
| | | CANADA | LOC-ENG | |
| A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA : | 277 | 6.00 | 11.33 | 0.52 |
| FROM TERRITORIES : | 432 | 3.33 | 13.66 | 0.51 |
| B.VISITS TO CLIENTS IN TERRITORY : | 84 | 13.33 | 12.66 | 0.78 |
| C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS | | | | |
| FAIRS : | 9 | 8.33 | 12.00 | 0.61 |
| MISSIONS : | 15 | 5.00 | 9.66 | 0.44 |
| CONFERENCE SEMINARS : | 3 | 1.00 | 0.33 | 0.04 |
| OTHER : | 1 | 10.00 | 0.00 | 0.30 |
| D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED : | 5 | 0.66 | 0.33 | 0.03 |
| POST INITIATED : | 28 | 2.00 | 6.33 | 0.25 |
| E.COMMUNICATIONS ACTIVITIES : | 13 | 1.33 | 0.00 | 0.04 |
| F.INVESTMENT ENQUIRIES | | | | |
| FROM CANADA : | 2 | 0.66 | 0.00 | 0.02 |
| FROM TERRITORIES : | 6 | 1.66 | 0.66 | 0.07 |
| G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA : | 0 | 0.00 | 0.00 | 0.00 |
| CONNECTIONS ARRANGED : | 0 | 0.00 | 0.00 | 0.00 |
| H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST : | | 3.33 | 0.00 | 0.10 |
| I.SERVICE REQUESTS FM GOV'T SOURCES | | | | |
| NGO : | 1 | 0.00 | 0.33 | 0.01 |
| HOST GOVERNMENT : | 3 | 0.66 | 0.00 | 0.02 |
| OTHER DEPARTMENT : | 88 | 8.33 | 4.33 | 0.38 |
| PROVINCES/MUNICIPALITIES : | 9 | 3.33 | 0.33 | 0.11 |
| J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.: | | 10.66 | 0.33 | 0.33 |
| LEAVE, PROFESSIONAL DEVELOP : | | 8.00 | 27.66 | 1.07 |
| K.SERVICE TO OTHER MISSION PROGRAMS : | | 12.33 | 0.00 | 0.37 |
| L.TOURISM PROGRAM ACTIVITIES : | | 0.00 | 0.00 | 0.00 |
| ***** TOTALS ***** | | 99.94 | 99.94 | 6.00 |

| | | |
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| NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) | FROM CANADA : | 25 |
| | FROM TERRIT : | 1 |
| NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) | FROM CANADA : | 129 |
| | FROM TERRIT : | 8 |
| NUMBER OF PEMD APPLICATIONS COMMENTED ON : | | 23 |
| NUMBER OF OCCUPIED OFFICER POSITIONS | -CANADA BASED : | 3 |
| | -LOCALLY ENGAGED : | 3 |