

29/06/82

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 4 OF FISCAL YEAR 1981

REGION: LATIN AMERICA & CARIBBEAN

	NUMBER	% OFFICER-TIME CANADA	TOTAL-TIME LOU-ENG	TOTAL-TIME PERSON-QTR
<b><u>LATIN AMERICA &amp; CARIBBEAN</u></b>				
A. EXPORT/TRADE/POLICY ENQUIRIES	FROM CANADA : 2511	18.50	30.24	14.78
	FROM TERRITORIES : 5788	18.69	20.00	9.38
B. VISITS TO CLIENTS IN TERRITORY			7.72	4.96
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS	FAIRS : 45	5.93	4.00	2.76
	MISSIONS : 74	6.69	5.30	3.49
	CONFERENCE SEMINARS : 83	2.65	3.84	1.84
	OTHER : 302	1.15	1.24	0.71
D. COMMERCIAL ECONOMIC REPORTS	NO REQUESTED : 107	1.76	2.09	1.19
	POST INITIATED : 21	5.38	4.30	2.62
E. COMMUNICATIONS ACTIVITIES			0.80	0.77
F. INVESTMENT ENQUIRIES	FROM CANADA : 130	1.30	0.22	0.41
	FROM TERRITORIES : 128	0.53	0.54	0.32
G. TECHNOLOGY INFLOW PROGRAM ENDS' S FROM CONNECTIONS	6	0.00	0.00	0.00
	0	0.00	0.00	0.00
H. PARTICIPATION IN PROG-REL EVENTS OUTSIDE			2.38	1.68
I. SERVICE REQUESTS FROM GOV'T SOURCES	130	1.07	1.41	0.75
	128	0.84	0.87	0.51
	OTHER DEPT	2.19	1.96	1.22
	PROVINCES/MUNICIPALITIES	1.38	1.15	0.74
J. ADMINISTRATION: PROGRAM MANAGEMENT		10.42	1.80	3.14
	LEAVE, PROFESSIONAL	11.65	10.33	6.44
K. SERVICE TO OTHER MISSION PROGRAMS		5.46	0.45	1.57
L. TOURISM PROGRAM ACTIVITIES		0.11	0.40	0.03
***** TOTALS *****		59.99	98.92	59.00

- BOGOTA
- BRASILIA
- BRIDGETOWN
- BUENOS AIRES
- CARACAS
- GUATEMALA
- HAVANA
- KINGSTON
- LIMA
- MEXICO
- PORT OF SPAIN
- SAN JOSE
- SANTIAGO
- SAO PAULO

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA : 137
	FROM TERRITORY : 264
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA : 2756
	FROM TERRITORY : 2053
NUMBER OF PENDING APPLICATIONS COMMENTED ON	58
NUMBER OF OCCUPIED OFFICER POSITIONS	- CANADA BASED : 26
	- LOCALLY ENGAGED : 33