
INFORMATION MANAGEMENT AND TECHNOLOGY

ORIENTATION TO SIGNET 3 (HEADQUARTERS)

1 hour

IT5008

This online tutorial introduces new users to the SIGNET 3 desktop and its DFAIT-specific features.

Prerequisite: Managing Information at DFAIT

Population: All employees

Mode of Delivery: Distance Learning - Self directed

ORIENTATION TO SIGNET 3 (MISSIONS)

1 hour

IT5008

This online tutorial introduces new users to the SIGNET 3 desktop and its DFAIT-specific features.

Population: All employees

Mode of Delivery: Distance Learning - Self directed

PKI - PUBLIC KEY INFRASTRUCTURE

45 minutes

IT9309

This online tutorial will provide participants with an understanding of the DFAIT PKI Acceptable Use Policy as well as related security awareness and information management best practices.

Prerequisites: Security of Information Module

Population: Employees needing to use PKI enabled applications (such as Entrust Entelligence and Ice, SIGNET Remote Access and Secure Messaging)

Mode of Delivery: Distance Learning - Self directed

PRIME - PHYSICAL RESOURCE INFORMATION MISSION ENVIRONMENT

3 hours

PM0310

This course deals with PRIME which is the database of the Department's properties around the world.

Population: Employees inputting property data relevant to their mission

Mode of Delivery: Classroom

PROTECTING SENSITIVE INFORMATION

15 minutes

IT2219

This online tutorial is intended for anyone handling information at missions abroad. The goal of this tutorial is for participants to gain an understanding of the characteristics of the different categories of information, the threats to sensitive information, and tips on creating a secure IT environment. Participants will also learn about the different types of equipment used to process each category of information.

Population: All employees

Mode of Delivery: Distance Learning - Self directed