

DIVISION

Office of the Inspector General (SIX)

RESPONSIBILITIES

- Inspections — provides assessments of the management of the mission (i.e. management of Canadian interests abroad), the performance of Heads of Missions (HOMs) and the performance of DFAIT program managers abroad.
- Evaluations — provides performance measurement support to managers throughout the life cycle of their policies, programs and initiatives by helping managers to:
 - set realistic results that will include the development of baselines, performance frameworks and enhancing the capacity for policy definition and measurement;
 - track program progress, which will include support to managers to develop program performance indicators and the means to monitor them and to link financial data with performance and results data;
 - assess results achieved, the continuing validity of program rationale, the degree to which objectives were achieved, and the effectiveness and impacts of the program's output through traditional formative and summative evaluations; and
 - develop an enhanced capacity for performance reporting.
- Audits — provides a full suite of audit activities including:
 - assurance audits;
 - mission audits (DFAIT's programs only);
 - headquarters audits (responsibility centre audits, functional audits, systems audits and expenditures audits (e.g. contracting, travel, training));
 - information technology audits; and,
 - grants and contributions audits (both program and recipient audits).Outputs of these activities include assessments of the economy, efficiency and effectiveness of operations; value-for-money analysis; determination of compliance with authorities, and assessments of the probity and prudence with which the operations examined were carried out. The Division also provides advisory and consulting services at management's request.
- Special Investigations — provides expert services in the fields of forensic auditing, losses of money, and many areas requiring the skills of an investigative body. This unit also provides training in fraud prevention.
- Office of Internal Disclosure of Information concerning Wrongdoing in the Workplace — In line with newly promulgated Treasury Board Policy, the Inspector General has been appointed by Executive Committee as Senior Officer to head the Office of Internal Disclosure in this Department. The Senior Officer for Disclosure is responsible for disseminating information on the policy, receiving, recording and acting upon all disclosures of alleged wrongdoing, managing investigations as required, ensuring that the privacy rights of all parties are respected, maintaining appropriate records and preparing an annual report for the Deputy Minister.

