

04/03/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1993

POST : BOMBAY

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	336	9.00	45.50	1.00
FROM TERRITORIES :	548	12.00	27.50	0.67
B.VISITS TO CLIENTS IN TERRITORY :	82	9.00	13.00	0.35
C.EXPORT/TRADE/POLICY FAIRS :	1	0.00	3.00	0.06
PROJECTS AND EVENTS MISSIONS :	0	0.00	0.00	0.00
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	0	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	4	3.00	0.00	0.03
POST INITIATED :	16	5.00	0.00	0.05
E.COMMUNICATIONS ACTIVITIES :	2	2.00	0.00	0.02
F.INVESTMENT ENQUIRIES FROM CANADA :	4	4.00	0.00	0.04
FROM TERRITORIES :	22	4.00	0.00	0.04
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	8.50	0.17
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	0	0.00	0.00	0.00
OTHER DEPARTMENT :	2	1.00	1.50	0.04
PROVINCES/MUNICIPALITIES :	8	0.00	1.00	0.02
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		11.00	0.00	0.11
LEAVE, PROFESSIONAL DEVELOP :		30.00	0.00	0.30
K.SERVICE TO OTHER MISSION PROGRAMS :		10.00	0.00	0.10
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	0
	FROM TERRIT :	0
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	184
	FROM TERRIT :	122
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		5
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :		1
	-LOCALLY ENGAGED :	2