

17/11/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1994

REGION : AFRICA MIDDLE-EAST

| | NUMBER | % OFFICER-TIME | | TOTAL-TIME |
|--|--------|----------------|---------|------------|
| | | CANADA | LOC-ENG | PERSON-QTR |
| A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA : | 4570 | 21.36 | 26.86 | 10.24 |
| FROM TERRITORIES : | 6431 | 12.10 | 19.91 | 6.88 |
| B. VISITS TO CLIENTS IN TERRITORY : | 1988 | 10.31 | 12.65 | 4.87 |
| C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS | | | | |
| FAIRS : | 12 | 2.26 | 2.39 | 0.98 |
| MISSIONS : | 29 | 11.10 | 7.34 | 3.80 |
| CONFERENCE SEMINARS : | 24 | 1.31 | 1.17 | 0.52 |
| OTHER : | 41 | 0.84 | 1.08 | 0.41 |
| D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED : | 44 | 3.36 | 3.56 | 1.46 |
| POST INITIATED : | 93 | 4.52 | 3.56 | 1.68 |
| E. COMMUNICATIONS ACTIVITIES : | 41 | 1.10 | 0.34 | 0.29 |
| F. INVESTMENT ENQUIRIES | | | | |
| FROM CANADA : | 87 | 0.84 | 0.13 | 0.19 |
| FROM TERRITORIES : | 87 | 1.57 | 0.86 | 0.50 |
| G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA : | 96 | 0.21 | 0.56 | 0.17 |
| CONNECTIONS ARRANGED : | 19 | 0.15 | 0.56 | 0.16 |
| H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST : | | 1.00 | 4.04 | 1.12 |
| I. SERVICE REQUESTS FM GOV'T SOURCES | | | | |
| NGO : | 266 | 1.78 | 0.65 | 0.49 |
| HOST GOVERNMENT : | 217 | 3.21 | 1.82 | 1.03 |
| OTHER DEPARTMENT : | 302 | 2.94 | 1.56 | 0.92 |
| PROVINCES/MUNICIPALITIES : | 289 | 2.42 | 1.30 | 0.76 |
| J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.: | | 5.52 | 1.30 | 1.35 |
| LEAVE, PROFESSIONAL DEVELOP : | | 8.26 | 6.95 | 3.17 |
| K. SERVICE TO OTHER MISSION PROGRAMS : | | 3.57 | 0.65 | 0.83 |
| L. TOURISM PROGRAM ACTIVITIES : | | 0.15 | 0.65 | 0.18 |
| ***** TOTALS ***** | | 99.88 | 99.89 | 42.00 |

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 101

FROM TERRIT : 180

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 662

FROM TERRIT : 1274

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 28

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 19

-LOCALLY ENGAGED : 23