

18/02/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1991

POST : COPENHAGEN

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	165	9.00	22.33	0.76
FROM TERRITORIES :	185	5.00	10.66	0.37
B. VISITS TO CLIENTS IN TERRITORY :	58	12.00	11.00	0.45
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	1	10.00	4.00	0.22
MISSIONS :	3	1.00	5.66	0.18
CONFERENCE SEMINARS :	1	0.00	1.00	0.03
OTHER :	3	6.00	0.66	0.08
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	15	7.00	6.00	0.25
POST INITIATED :	15	3.00	4.66	0.17
E. COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F. INVESTMENT ENQUIRIES				
FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	3	5.00	0.00	0.05
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	60	0.00	0.00	0.00
CONNECTIONS ARRANGED :	12	0.00	6.66	0.20
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		2.00	8.33	0.27
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	1	0.00	0.00	0.00
OTHER DEPARTMENT :	3	0.00	2.66	0.08
PROVINCES/MUNICIPALITIES :	1	1.00	2.00	0.07
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		14.00	5.33	0.30
LEAVE, PROFESSIONAL DEVELOP :		15.00	8.66	0.41
K. SERVICE TO OTHER MISSION PROGRAMS :		10.00	0.33	0.11
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	99.94	4.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	41
	FROM TERRIT :	34
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	77
	FROM TERRIT :	250

NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	9
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NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	1
	-LOCALLY ENGAGED :	3