

By-Laws



ARTICLE I.

The Board of Managers shall hold its monthly meetings on the first Friday of the month at 11 a.m., at such place as it shall appoint. Five members shall constitute a quorum. Weekly meetings shall be held each Friday morning.

ARTICLE II.

The President shall have general supervision of the work. She shall preside at all meetings of the Society, or of the Board of Managers, and shall perform such other duties as are incident to the office. She shall sign all drafts upon the Treasury before they are paid.

ARTICLE III.

The Treasurer shall receive and keep in some chartered bank all the monies collected, and shall disburse them as the Board of Managers shall direct. She shall report the state of the treasury at each monthly meeting. Her annual report shall be examined by auditors appointed by the Board of Managers.

ARTICLE IV.

The Secretary shall give notice of stated and special meetings, keep the minutes of the same, and prepare the Annual Report of the Board of Managers.

ARTICLE V.

Any person desiring admission to the Home on a City Order, must procure and send to the City Health Officer: (1) A medical certificate that the applicant is a fit subject for admission, (2) A recommendation from some member of the Board, showing that the applicant cannot afford to pay the ordinary charges.

ARTICLE VI.

Any person desiring admission to the Home as a paying patient, must present to the Lady Superintendent at the Home, a medical certificate of fitness of admission, and must pay in advance for one week's board, or must present a letter from some member of the Board or other person, satisfactory to the Board, agreeing to be responsible for the charges of the Home for such applicant during a specified time.