

The first part of the report deals with the general situation in the country and the progress of the work done during the year. It then goes on to discuss the various projects and the results achieved. The report concludes with a summary of the work done and a list of the projects for the next year.

The second part of the report deals with the financial situation of the organization. It gives a detailed account of the income and expenditure for the year and shows how the organization has managed to maintain a surplus. It also discusses the various sources of income and the methods used to reduce expenditure.

The third part of the report deals with the personnel of the organization. It gives a list of the staff and their duties and discusses the methods used to recruit and train staff. It also discusses the methods used to evaluate the performance of staff and to provide them with opportunities for advancement.