

Section **1** Summary

To start Corel Presentations:

1. On the taskbar, click the Start button.
2. From the Start menu, choose Corel WordPerfect Suite 8.
3. From the Corel WordPerfect Suite 8 submenu, choose Corel Presentations 8.

To open an existing slide show:

From the New dialog box

1. If necessary, in the New dialog box, select the Work On tab.
2. On the Work On page, in the file list box, select the desired slide show.
3. Choose Open.

From the Open File dialog box

1. If necessary, in the New dialog box, select the Work On tab.
2. On the Work On page, choose Browse.
3. In the Open File dialog box, in the Look in drop-down list, select the desired drive.
4. In the file list box, select the desired folder and file.
5. Choose Open.

To show or hide PerfectExpert:

1. From the Help menu, choose PerfectExpert.
or
1. On the Toolbar, click the PerfectExpert button.

To use Perfect Expert:

1. If necessary, show PerfectExpert.
2. In the PerfectExpert panel, choose the desired task.
3. Repeat step 2 as required.

4. Follow PerfectExpert's guidance to complete the task.
5. In the PerfectExpert panel, click the Close button.

To move to the next slide:

1. Select the desired slide tab.
or
1. Press **PAGE DOWN**

To move to the previous slide:

1. Select the desired slide tab.
or
1. Press **PAGE UP**

To move to a specific slide:

1. Click the Slide list drop-down list button.
2. From the Slide list, select the desired slide.

To navigate between views:

1. Select the desired view tab.
or
1. From the View menu, choose Slide Editor.
or
1. From the View menu, choose Slide Sorter.
or
1. From the View menu, choose Slide Outliner.

To play the slide show:

1. Select the QuickPlay tab.
2. To view additional slides in the slide show, press **PAGE DOWN** repeatedly.
or
2. To return to the Drawing window, press **ESCAPE**