

25/01/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1994

SUB-REGION: JAPAN

| | NUMBER | % OFFICER-TIME | | TOTAL-TIME PERSON-QTR |
|---|--------|----------------|---------|--------------------------|
| | | CANADA | LOC-ENG | |
| A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA : | 1782 | 12.89 | 14.93 | 5.92 |
| FROM TERRITORIES : | 6979 | 9.01 | 14.57 | 5.17 |
| B. VISITS TO CLIENTS IN TERRITORY : | 1019 | 13.12 | 11.76 | 5.17 |
| C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS | | | | |
| FAIRS : | 35 | 6.83 | 6.88 | 2.88 |
| MISSIONS : | 27 | 9.18 | 6.16 | 3.10 |
| CONFERENCE SEMINARS : | 40 | 7.42 | 6.72 | 2.94 |
| OTHER : | 10 | 3.65 | 3.36 | 1.46 |
| D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED : | 5 | 0.58 | 2.40 | 0.70 |
| POST INITIATED : | 73 | 5.88 | 6.52 | 2.63 |
| E. COMMUNICATIONS ACTIVITIES : | 46 | 0.94 | 0.24 | 0.22 |
| F. INVESTMENT ENQUIRIES | | | | |
| FROM CANADA : | 11 | 1.18 | 0.48 | 0.32 |
| FROM TERRITORIES : | 52 | 1.88 | 2.28 | 0.89 |
| G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA : | 35 | 0.29 | 2.80 | 0.75 |
| CONNECTIONS ARRANGED : | 20 | 0.29 | 0.00 | 0.05 |
| H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST : | | 0.00 | 0.00 | 0.00 |
| I. SERVICE REQUESTS FM GOV'T SOURCES | | | | |
| NGO : | 11 | 0.58 | 0.08 | 0.12 |
| HOST GOVERNMENT : | 145 | 2.76 | 2.48 | 1.09 |
| OTHER DEPARTMENT : | 167 | 2.12 | 1.71 | 0.79 |
| PROVINCES/MUNICIPALITIES : | 138 | 4.41 | 1.71 | 1.18 |
| J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. : | | 6.23 | 0.00 | 1.06 |
| LEAVE, PROFESSIONAL DEVELOP : | | 4.18 | 2.00 | 1.21 |
| K. SERVICE TO OTHER MISSION PROGRAMS : | | 0.71 | 0.92 | 0.35 |
| L. TOURISM PROGRAM ACTIVITIES : | | 5.88 | 12.00 | 4.00 |
| ***** TOTALS ***** | | 100.01 | 100.00 | 42.00 |

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 280
FROM TERRIT : 234
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 750
FROM TERRIT : 8376

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 6

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA BASED : 17
- LOCALLY ENGAGED : 25