

ITEM NO.	REPORT/SUBMISSION	FORMAT	SUBMISSION DATE (MISSION)	DATE DUE IN OTTAWA	TO: HQ AGENCY	REFERENCES	REMARKS
23.	<b>Foreign Language Training</b>						
	(a) Expenditures	Telegram	1st working day of month	10th working day of month	APF		Monthly.
	(b) Requirements	Telegram	MAR 15	APR 1	APF		Annual.
24.	Gasoline Costs for Mission Mileage Rates	Telegram	APR 2	APR 15	ABMT	Regs 4	TB Travel Directive.
25.	Grievances	TB 330-5			ABE	Grievance Booklet	Ad Hoc.
26.	Headquarters Payment Voucher	EXT 1369			MFFD		Ad Hoc. See Item 21 (a)(xii).
27.	Holidays Observed at Missions	Letter	DEC 18	JAN 4	ABP/MIT	PA 8.11 FSD 44	Annual.
28.	HOM Absence from Country of Accreditation	Telegram			Geographic Bureau	PA 4.2D	As required. Copies to APE and ABPF.
29.	HOM Narrative Summary	Telegram	AUG 15	AUG 31	Geographic Bureau/ADM	HOM Appraisal Procedure	Annual. Copy to APE
30.	<b>Hospitality</b>						
	(a) Annual Report	Letter	APR 29		AMA	Regs 10	This report need not be exhaustive.
	(b) Expenses	EXT 904			AMA		See item 21 (a)(iv).
31.	Hotels – Information	Letter	DEC 18	JAN 1	ABMT	Regs 4	Annual.
32.	Identification Label Summary	PPT 336					Not required for NIL report.
33.	<b>Immigration</b>						
	(a) Entrepreneur/Investor Monitoring	Telegram	See remarks		OSMA	JID-013 10 JAN 90	On finalization of application abroad.