

TRADE TRACKING SYSTEM

88/11/09

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1988

POST : DUBLIN

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	235	21.00	23.00	0.44
FROM TERRITORIES :	212	16.00	22.00	0.38
B.VISITS TO CLIENTS IN TERRITORY :	18	5.00	5.00	0.10
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	2	2.00	2.00	0.04
MISSIONS :	2	4.00	5.00	0.09
CONFERENCE SEMINARS :	1	1.00	1.00	0.02
OTHER :	1	1.00	1.00	0.02
D.COMMERCIAL / ECONOMIC REPORTS HQ REQUESTED :	12	4.00	8.00	0.12
POST INITIATED :	6	3.00	4.00	0.07
E.COMMUNICATIONS ACTIVITIES :	3	1.00	1.00	0.02
F.INVESTMENT ENQUIRIES				
FROM CANADA :	3	2.00	2.00	0.04
FROM TERRITORIES :	4	2.00	3.00	0.05
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	4	2.00	3.00	0.05
CONNECTIONS ARRANGED :	4	1.00	2.00	0.03
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	5	2.00	2.00	0.04
HOST GOVERNMENT :	5	3.00	3.00	0.06
OTHER DEPARTMENT :	6	3.00	4.00	0.07
PROVINCES/MUNICIPALITIES :	10	5.00	6.00	0.11
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		2.00	0.00	0.02
LEAVE, PROFESSIONAL DEVELOP :		15.00	2.00	0.17
K.SERVICE TO OTHER MISSION PROGRAMS :		5.00	1.00	0.06
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 17  
FROM TERRIT : 102

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 2

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1  
- LOCALLY-ENGAGED : 1