

TRADE TRACKING SYSTEM

88/03/16

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1987

POST : YAOUNDE

		NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES	FROM CANADA	: 212	24.00	30.00	0.78
	FROM TERRITORIES	: 52	11.50	5.00	0.28
B. VISITS TO CLIENTS IN TERRITORY	VISITS	: 72	17.50	19.00	0.54
C. EXPORT PROMOTION PROJECTS & EVENTS	FAIRS	: 0	0.00	0.00	0.00
	MISSIONS	: 2	6.50	5.00	0.18
	OTHER	: 1	1.50	0.00	0.03
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED		: 7	6.50	16.00	0.29
E. INVESTMENT/PROMOTION ENQUIRIES	FROM CANADA	: 10	7.00	0.00	0.14
	FROM TERRITORIES	: 0	0.00	0.00	0.00
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA		: 0	0.00	0.00	0.00
	CONNECTIONS ARRANGED	: 0	0.00	0.00	0.00
G. PARTICIP'T'N IN PROG-RELATED EVENTS IN CANADA		: 1	5.00	0.00	0.10
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS		: 2	5.00	0.00	0.10
	FROM OTHER GOV'T SOURCES- CONTACTS	: 8	4.00	0.00	0.08
	- REPORTS	: 3	0.00	0.00	0.00
I. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.			7.50	0.00	0.15
	LEAVE, PROFESSIONAL DEVELOP		0.00	25.00	0.25
J. SERVICE TO OTHER MISSION PROGRAMS			4.00	0.00	0.08
***** TOTALS *****			100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 65  
FROM TERRIT : 45

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 7

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2  
- LOCALLY-ENGAGED : 1