

2nd. Be ready with an *exact* report the day of your monthly meeting. Don't forget the day. Don't mislay your book. Don't say you have received *about* so much. Be exact.

3rd. What to do with your money. Send it to your Presbyterial Treasurer. You wouldn't want the members of your Auxialiary or Band to send direct to the Presbyterial Treasurer, skipping you. Then don't send to the Board, skipping the Presbyterial Treasurer. Just obey the Golden Rule. How to send it? By money order from the Post-office or by a cheque or draft. You can easily get a cheque or draft of any merchant, if not in your own family. But if the amount of your receipts warrants it, have a bank account. The little bit of banking you will learn won't hurt you, and when you know the difference between a cheque and a draft you will be quite proud.

4th. Remember that your relations with your contributors are confidential. Sometimes those who give the least give the most in the sight of Him who sits "over against the Treasury." If anyone asks you how much *So-and-So* gives, refer her to *So-and-So*. If she has good reason for asking, she will go to headquarters. If she asks from curiosity, it is as well she should be baffled.

5th. Magnify your office. Don't say, "I couldn't be a President or Secretary, but anybody can be a Treasurer." Remember that the object of a Missionary Society is to raise money. You hold the thermometer, and as the figures rise or fall the warmth is indicated.

Lastly. Have an Auditor. Insist upon having an Auditor. An Auditor is a Treasurer's greatest comfort. In any perplexity consult your Auditor. And if, at the end of the year, your Auditor says that your addition is correct and that your vouchers account for all the money, you'll feel as if you were in school again and your solution of problems had been marked "Perfect." Don't pay out any money without taking a receipt for it, whether