## CONDITIONS GOVERNING QUOTATIONS

Not binding unless order is tendered within thirty days from date of quotation.

Sketches to be charged for.

Copy for Printing—Customers are reminded that Typewritten or other clear copy, carefully prepared saves labour costs in typesetting.

Alterations—An additional charge is made for alterations in copy or original instructions, after type is set up.

Press Proofs—An extra charge is made for press proofs unless customer can be present when form is made ready. Presses standing idle, awaiting O.K. are charged for at regular production hour rates.

Standing Type—Type kept standing for more than one month is subject to special charge.

Terms of Payment—Net Cash, C.O.D., Approved accounts 30 days.

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