- 1. Prayer.
 - 2. Minutes of last meeting.
 - 3. Secretary's Report.
 - 4. Correspondence.
 - 5. Treasurer's Report.
 - 6. Offerings.
 - 7. Missionary Intelligence and Miscellaneous Business.*
- 8. Special meetings may be called by the President at the request of two-thirds of the Board.
- This constitution may be amended by a two-third vote at the annual meeting, notice in writing having been given at a previous meeting.

BY-LAWS.

- The President, or, in her absence, one of the Vice-Presidents shall preside at all meetings.
- 2. The duty of the Recording Secretary shall be to give notice of all meetings, and to keep a record of such meetings. She shall prepare the Annual Report, and send a statement of the work of the Branch to the Secretary of the Diocesan Auxiliary.
- 3. The Corresponding Secretary shall conduct all the correspondence of the Society, and shall prepare an Annual Report of such correspondence.
- 4. The Treasurer shall receive and forward all money offerings, and keep an account of all money and articles contributed for missionary purposes. She shall present a monthly statement, and prepare an Annual Report; and shall also send to the Diocesan Treasurer a yearly Financial Report.
- 5. The Managers shall endeavor to increase in the Church a missionary spirit; shall decide on the best methods of augmenting the funds; and shall promote in every way the efficiency of the Branch in its labors of love and mercy.

The collectors shall visit in the several congregations, explain the objects of the Society, enroll new members, and solicit regular subscriptions.

*This, or similar Order of Business may be used for the Diocesan Branches, and also for the Provincial Branch.

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