## Unclassified

## SIGNET-C4 LAN Training Guide

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## To Connect to Network Drives or CD-ROM:

- 1. Double-click on the File Manager icon in the SIGAPPS (Common) group.
- 2. Select **Disk**, **Connect Network Drive** from the menu bar in the *File Manager* window. The *Connect Network Drive* dialogue box appears.
- 3. Select the appropriate drive.
- 4. Click on the **OK** button.

## **To Change Permissions:**

When you wish to save a document on the I:\ drive you may wish to modify the default permissions. The procedure to change permissions is as follows:

- 1. Double-click on the File Manager icon in the SIGAPPS (Common) group.
- 2. Select the I:\ drive, then single-click the file you wish to modify.

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