

Activity Period

The activity period is the allowable time frame within which to carry out the proposed activities and to claim reimbursement. Generally, this begins on the approval date of the application and ends twelve (12) or twenty-four (24) months after that date, depending on the dates and the nature of the activities.

Reports

Special Activities are non-repayable, and there is no requirement for a revenue/sales report. However, associations must submit a narrative report on the initiative undertaken, regardless of whether or not the objectives of the initiative were accomplished.

The report must include the market intelligence obtained and the degree to which the project might have helped their member companies develop incremental export sales.

This report is to be distributed to the association's member companies. Non-commercially confidential portions of the report should be made available to non-member companies in the same sector.

The report is due within 30 days of the end of the activity period; interim reports may also be required.