

TRADE TRACKING SYSTEM

88/03/16

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1987

POST : ABIDJAN

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA	: 257	47.00	48.00	1.42
FROM TERRITORIES	: 119	12.00	20.00	0.44
B. VISITS TO CLIENTS IN TERRITORY	VISITS : 69	4.00	15.00	0.23
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS	: 1	0.50	0.00	0.01
MISSIONS	: 7	5.00	5.00	0.15
OTHER	: 2	1.00	0.00	0.02
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	: 5	4.00	4.00	0.12
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA	: 0	0.00	0.00	0.00
FROM TERRITORIES	: 1	0.00	0.00	0.00
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	: 0	0.00	0.00	0.00
CONNECTIONS ARRANGED	: 0	0.00	0.00	0.00
G. PARTICIP'TN IN PROG-RELATED EVENTS IN CANADA	: 1	2.00	0.00	0.04
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	: 3	4.50	0.00	0.09
FROM OTHER GOV'T SOURCES- CONTACTS	: 16	4.00	4.00	0.12
- REPORTS	: 1	0.00	0.00	0.00
I. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN.		8.50	0.00	0.17
LEAVE, PROFESSIONAL DEVELOP		7.50	2.00	0.17
J. SERVICE TO OTHER MISSION PROGRAMS		0.00	2.00	0.02
***** TOTALS *****		100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 0  
FROM TERRIT : 0

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 7

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2  
- LOCALLY-ENGAGED : 1