

IMPLEMENTATION CONSIDERATIONS

This project is related to the EAMIP branch and post management project. The definition of responsibilities and accountability of Assistant Deputy Ministers will affect the content of the management calendar, particularly with respect to internal approval stages and signoff. Other departments and posts will not be involved in this project. Consultation will take place only among the departmental units responsible for coordination of internal and external reports, and with Assistant Deputy Ministers. Executive Committee approval will be sought for the management calendar and the policy document checklist.

MAJOR STEPS AND TIMING

1. Management Calendar  
Consultation and Drafting  
Approval  
Production and Distribution  
Assessment
2. Policy Document Checklist  
Consultation and Drafting  
Approval  
Production and Distribution  
Assessment

Completed by:

January 31, 1984  
March 1, 1984  
April 1, 1984  
Jan. 1985

December 31, 1983  
January 1984  
January and following  
January 1985

RESOURCE SUMMARY: (\$000)

Dollars include salary, operating and capital.

|                    | 83/84 |     | 84/85 |    | 85/86 |    | TO<br>COMPLETE | TOTAL<br>PROJECT |    | Continuing |    |     |
|--------------------|-------|-----|-------|----|-------|----|----------------|------------------|----|------------|----|-----|
|                    | PY    | \$  | PY    | \$ | PY    | \$ | PY             | \$               | PY | \$         | PY | \$  |
| Existing           | .2    | 7.3 |       |    |       |    |                |                  | .2 | 7.3        | .1 | 4.0 |
| New                |       |     | N/A   |    | N/A   |    | N/A            |                  |    |            |    |     |
| Total Direct Costs | .2    | 7.3 |       |    |       |    |                |                  | .2 | 7.3        | .1 | 4.0 |
| Indirect Costs     | .2    | 8.6 |       |    |       |    |                |                  | .2 | 8.6        | .1 | 4.3 |