

C. Summary of Projects

| No. | Title | Responsibility | Description |
|---------------------------------------|---|-----------------------------|---|
| SF10 | . Performance Measurement Tools for Public Diplomacy Activities. | S C D | - establishing adequate performance measurement indicators and system for monitoring and evaluating processes, activities and outputs. |
| SF11 | . A Project Management System for Cultural, Public and Information Programs. | S C D | - structuring a system to ensure common management approach to all projects. |
| SF12 | . Rationalization of Publications in DEA. | S C D | - review of all departmental publications and those of other departments (closely related) to determine overlaps, audience, targeting and possible elimination of some publications. |
| SF15 | . Communications | | - to implement the recommendations of the Communications Task Force report; the project would be the follow-up to some or all of these depending on which ones are approved by senior management. The project, when fully developed, may be lodged in another Branch. |
| SF16 | . Review of International Cultural Relations Policy. | S C C | - to develop and promulgate an International Cultural Policy for Canada which will provide a guide to all those who are engaged in International Cultural Activities. |
| SF17 | . Process Model for Formal Bilateral Cultural Agreements and Informal Arrangements. | S C C | - to establish a process model to increase the efficiency and effectiveness of cultural mixed commissions, and possibly to be used as a model for other mixed commissions. |
| SF18 | . International Population Conference Mexico, August 1984 | S I S | - project to develop a Canadian position for the conference, consultation, preparation of a cabinet document, delegation selection and preparation. |
| SF19 | . Indigenous Peoples' Organizations Int'l Liaison. | S I S | - project to be developed later in 1983-84; deals with definition of DEA's role in this area. |
| IV. <u>Human Resource Management.</u> | | | |
| AC01 | . Ex Conversion - Phase II | A C B/ A C B Z/ A D A | - the creation of a fully qualified, appropriately sized and classified senior headquarters complement to provide effective managerial leadership to the department. |
| AC02 | . PMIS Workload Priorities | A D A | - See MIS section. |
| AC03 | . Affirmative Action Workplan | A C B/ A D A | - completion of a comprehensive and practical work plan which will guide the conduct of the work force audit phase of the affirmative action program. |