## IV. YOUR BUSINESS VISIT TO PUERTO RICO

When planning a trip to Puerto Rico, consult with the Canadian Trade Commission in San Juan well in advance of your departure. Indicate the purpose of the visit, include several copies of product brochures and provide information on any initial contacts made with potential business partners. Based on this information the commercial staff will be pleased to arrange a tentative itinerary and make appointments on your behalf before your arrival.

## Travel and Hotel Reservations

Most major airlines that service the Caribbean, Central and South America, the U.S. and Europe offer direct flights to and from the Luis Muñoz Marín International Airport in San Juan. Some charter services and small planes that fly to adjacent islands leave from the Isla Grande Airport.

All cabs use meters to charge fares except for charter trips outside the usual taxi zones. Hourly rates are about US\$20 but these will change over time. You should book your hotel well ahead of your visit. This is particularly important during the height of the tourist season (November to April). A 7 per cent value-added tax is charged on hotel accommodation and restaurant meals, where tips of 15 per cent are expected.

Hotel prices vary considerably depending on the type and location of accommodation. Rates are generally much higher in the peak season, December through April, and especially so in the luxury hotels.

## **Passports**

Canadian business persons coming from Canada need only show proof of citizenship. However, for those arriving in San Juan from other areas of the Caribbean or South America, a valid passport is required.