

ITEM NO.	REPORT/SUBMISSION	FORMAT	SUBMISSION DATE (MISSION)	DATE DUE IN OTTAWA	TO: HQ AGENCY	REFERENCES	REMARKS
	g) CDCS Monthly Traffic Report	EXT 592	5th working day of month	10th working day of month	MIT		Monthly
	h) CDCS EL Quarterly Report	Letter	OCT 1 DEC 31 APR 1 JUL 1	OCT 30 JAN 30 APR 30 JUL 30	MIT		Quarterly - from missions with resident ELS
	i) CDCS EL Technical Security Equipment Inventory	Letter	When requested		MIT		Annually from missions with resident technical inspector/EL
	j) CDCS EL Test Equipment Inventory	Letter	MAR 1	APR 1	MIT		(Annual, from missions with resident for ELS, covering all missions within their technical responsibility)
	k) CDCS EL Tool Inventory	Letter	MAR 1	APR 1	MIT		(Annual, from missions with resident for ELS, covering all missions within their technical responsibility)
	l) CDCS Transfer and Receipt Voucher	EXT 606	As required		MIT		On transfer of accountable communications material
	m) Inventory of communications Material	Letter	1st week of April		MIT		Annual. Letter should be typed on MOD 40/printout
64.	Tourism Budget Expenditure Report	Telex		5th working day of month	Geographic Bureau	Tel UAM 0472 MAR 23 1988	Monthly expenditures to be reported on a segment by segment basis
65.	Trade Intelligence for Canadian Exporters	Telex			BFC		Ad Hoc. For inclusion in Canadexport