

TRADE TRACKING SYSTEM

87/09/18

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1987

POST : LIMA

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA	380	13.00	42.00	1.10
FROM TERRITORIES	538	12.00	36.00	0.96
B. VISITS TO CLIENTS IN TERRITORY VISITS	120	11.00	16.00	0.54
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS	4	2.00	0.00	0.04
MISSIONS	9	5.00	0.00	0.10
OTHER	14	4.00	0.00	0.08
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	7	8.00	3.00	0.22
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA	8	1.00	0.00	0.02
FROM TERRITORIES	5	1.00	0.00	0.02
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	4	2.00	0.00	0.04
CONNECTIONS ARRANGED	3	1.00	0.00	0.02
G. PARTICIP'T'N IN PROG-RELATED EVENTS IN CANADA	0	0.00	0.00	0.00
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	10	5.00	0.00	0.10
FROM OTHER GOV'T SOURCES- CONTACTS	30	10.00	2.00	0.24
- REPORTS	16	0.00	0.00	0.00
I. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN.		5.00	0.00	0.10
LEAVE, PROFESSIONAL DEVELOP		15.00	0.00	0.30
J. SERVICE TO OTHER MISSION PROGRAMS		5.00	1.00	0.12
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 84
FROM TERRIT : 120

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 4

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 2