

to remit the amount of his fee, and furnishing him with a copy of the constitution ; to notify members desiring to withdraw of the action taken on their resignations ; to have the custody of all the books and records connected with the business of the Institute ; to collect dues ; to keep an account of the same with each member of the Institute ; to prepare lists of those in default, etc. ; to receive and account for all monies belonging to the Institute, and to disburse the same under the instructions of the ment, and cause the same to be audited, and generally to do all in his power to advance the interests of the Institute.

V.

In the absence of the President, the senior Vice-President present, (i.e., by military rank,) shall perform the duties of the President ; and in the absence of the President and Vice-President, such duties shall be discharged by a chairman elected for that purpose by the Committee, or by the meeting, as the case may be.

ELECTION OF MEMBERS.

(1) All persons desirous of being admitted to the Institute as members must be proposed by a member and seconded by another, and his name posted in the rooms of the Institute for at least two weeks prior to election. The Committee of Management shall elect all members by ballot, five thereof to form a quorum for this purpose, and two black balls shall exclude.

(2) Honorary Members must be recommended by the Committee, and their names shall be posted in the rooms for at least one month before a general meeting of the members. The election of Honorary Members to be by general ballot of the members at any regular meeting of the Institute, at which twenty members are present, and all candidates must receive a two-thirds vote of those present.