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THE ANNUAL SCHOOL MEETINGS, 10TH JANUARY.

As the time for the Annual Meetings in the various School Sections and Municipalities is near at hand, we append a summary of the law on the subject, with a few general remarks.

1. IN RURAL SCHOOL SECTIONS.

- 1. Day.—The day fixed by Statute for the Annual School Meetings throughout the Province is the Second Wednesday of January, which this year falls on the 10th, and the hour at ten o'clock in the forenoon. The proceedings cannot close before eleven o'clock, nor be kept open after four o'clock, p.m. of that day. They cannot stand over till the following day.
- 2. Notice of Meeting.—Three public notices, to be posted in as many conspicuous places in the School Section, should be issued by the Trustees (as pointed out in Regulation No. 1, on the next page) at least six clear days before the day of meeting, that is not later than the 4th of January. These notices should state the place of meeting, and all the business to be brought forward. Should the meeting fail to be held for want of notice, any two ratepayers, or the Inspector may call a School Meeting within twenty days after the 10th of January.
- 3.—Who are Electors.—Every School ratepayer of the Section, whether resident or non-resident, who has paid a County, Township, or Section, School Tax, during the year, and who is not a supporter of a Separate School, has a right to be present and vote. In case any one objects to an elector's right to vote, the Chairman should require the elector to make a declaration of that right in the form prescribed by the Statute. On doing so, his vote is to be received without further question,

- 4.—Chairman and Secretary.—The first thing to be done, before proceeding to other business, is the appointment of a Chairman and Secretary. The Chairman must be one of the electors present at the meeting. The Secretary may be the teacher of the Section, or any other competent person. The duties of the Chairman are (1) to keep order; (2) to decide all questions of order, subject to an appeal to the meeting; (3) to give a casting vote (but no other); (4) to take the votes in any manner desired by two electors present; (5) to receive the verbal declaration of office (in the words of the Statute) by the Trustee elect; and (6) to transmit to the Inspector a copy of the proceedings of the meeting, signed by himself and the Secretary. under a penalty of five dollars for neglecting to do so. The duties of the Secretary are (1) to make a correct minute of the proceedings; (2) to sign them for transmission to the Inspector; and (3) to receive the declaration of office of the Chairman, in case he should be elected Trustee.
- 5. The order of business suggested to be followed at the meeting is as follows:—
 - (1) Calling the meeting to order.
 - (2) Election of Chairman and Secretary.
- (3) Reading of Trustees' annual report and auditors' statement of receipts and expenditure.
 - (4) Reception of Trustees' report and auditors' statement,
 - (5) Election of Trustee to fill the vacancy of the year.
 - (6) Election of Trustee or Trustees to fill any other vacancy.
 - (7) Election of a School Auditor for the next year.
- (8) Deciding by whom the school expenses of the school shall be raised (that is by the Trustees, or by the township council.)

Note.—The school meeting has no power to alter the trustees' estimate of these expenses, or reduce the teacher's salary, &c., but no other business shall be transacted unless due notice has been given of it. These expenses, which cannot be reduced by the meeting, include the items mentioned in Regulations 9, 10, 11, 13, 14 and 21 (which see).

(9) Any other business, of which due notice has been given but no business shall be transacted unless due notice has been given of it.

RULES TO BE OBSERVED.

The following rules of order are also suggested to be observed at the meetings:—