

EXTERNAL AFFAIRS JOINT COUNCIL

MEETING

OCTOBER 5, 1989

SUMMARY RECORD

The meeting of the External Affairs Joint Council (EAJC) held October 5, 1989 was chaired by the Staff Side.

1. Self Funded Leave

Management informed the Staff Side that the Department's policy on Self Funded Leave had been submitted to the Treasury Board which had recommended some minor amendments. Management distributed copies of the revised policy to the Staff Side for review and requested that any comments on the policy be forwarded to ADA (i.e. C. Sirois) by October 14, 1989.

2. Make or Buy Studies

In response to a question from the Staff Side regarding the status of the Make or Buy Studies, Management provided the following information:

A) Word Processing

- draft report completed
- some problems have been encountered with the data
- MIS will be reviewing the data and reporting results to CME
- staff has been informed that no layoffs are planned as a result of the study
- CME will prepare a statement informing employees of progress in this area

B) Driver and Vehicle Services

- project completed
- no layoffs resulting from the study

C) Trade Fairs and Missions

- consultant report completed
- recommendations regarding savings not accepted
- working group has been established to make recommendations regarding internal efficiencies, standardization etc
- no layoffs planned

D) Material Management

- project completed
- two vacant positions were eliminated