

25/05/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1991

POST : DUSSELDORF

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	312	18.33	31.33	1.49
FROM TERRITORIES :	278	8.33	22.33	0.92
B.VISITS TO CLIENTS IN TERRITORY :	61	8.33	7.66	0.48
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	5	11.66	7.00	0.56
MISSIONS :	2	10.00	2.66	0.38
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	0	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	5	4.00	0.33	0.13
POST INITIATED :	5	3.33	0.33	0.11
E.COMMUNICATIONS ACTIVITIES :	6	3.66	0.00	0.11
F.INVESTMENT ENQUIRIES				
FROM CANADA :	8	1.66	1.00	0.08
FROM TERRITORIES :	11	3.33	0.66	0.12
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	4	0.00	0.66	0.02
HOST GOVERNMENT :	0	0.00	0.00	0.00
OTHER DEPARTMENT :	57	3.66	10.33	0.42
PROVINCES/MUNICIPALITIES :	22	0.33	7.33	0.23
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		11.66	0.00	0.35
LEAVE, PROFESSIONAL DEVELOP :		11.66	8.33	0.60
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.00	0.00
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		99.94	99.95	6.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	19
	FROM TERRIT :	0
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	29
	FROM TERRIT :	10
NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	21
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	3
	-LOCALLY ENGAGED :	3