

TRADE TRACKING SYSTEM

89/01/18

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1988

POST : HONG KONG

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	863	12.50	12.33	0.62
FROM TERRITORIES :	1930	15.00	23.00	0.99
B.VISITS TO CLIENTS IN TERRITORY :	459	15.00	7.33	0.52
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	3	0.00	3.66	0.11
MISSIONS :	6	4.00	1.66	0.13
CONFERENCE SEMINARS :	3	1.00	4.33	0.15
OTHER :	6	3.50	0.33	0.08
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	25	0.00	7.00	0.21
POST INITIATED :	16	1.00	2.33	0.09
E.COMMUNICATIONS ACTIVITIES :	32	0.50	3.33	0.11
F.INVESTMENT ENQUIRIES FROM CANADA :	47	0.00	6.66	0.20
FROM TERRITORIES :	154	2.50	10.00	0.35
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		12.50	5.00	0.40
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	58	1.50	3.00	0.12
OTHER DEPARTMENT :	102	2.50	5.66	0.22
PROVINCES/MUNICIPALITIES :	103	3.50	4.00	0.19
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		15.00	0.00	0.30
LEAVE, PROFESSIONAL DEVELOP :		0.00	0.33	0.01
K.SERVICE TO OTHER MISSION PROGRAMS :		10.00	0.00	0.20
***** TOTALS *****		100.00	99.95	5.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 198
FROM TERRIT : 426

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 12

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 3