

which pertain to the Ordinary Board of Trustees, and in general, everything necessary or convenient to achieve the goals of CIP and the adequate functioning of the Institution.

**ARTICLE 24. - Convocation to Board of Trustees Sessions.** The Board of Trustees shall always be convened by the Chair, in accordance with the Vice Chair and the Director General. The Chair shall indicate the place, date, and contents of the agenda.

Summons to ordinary sessions or to the Annual Meeting shall be served with due anticipation, taking into account the date and place agreed upon at the ordinary session of the previous year. Members should receive the agenda to be addressed at the session at least 14 days before the session is held.

Summons to extraordinary sessions should be served to Board members with at least 10 days of anticipation.

It could be evidenced in the communication that the Board of Trustees will meet in a second summon the day following the one established for the first summon, should there not be enough *quorum* in the first citation.

**ARTICLE 25. - Session without Previous Convocation.** Despite the provisions in the previous Articles, the Board of Trustees shall be considered convened and validly constituted whenever all its members are present and all accept unanimously to hold the Board of Trustees meeting and to address the issues on the agenda.

**ARTICLE 26. - Participants.** Those with rights to attend Board of Trustees meetings are those whose appointment as member is in effect and the Board's Secretary, who has the right to voice an opinion but not to vote. The Board of Trustees may invite, as participants in its meetings, staff members, professionals, and technicians at the service of CIP and any other person interested in the suitable development of institutional issues. Those people outside the Board of Trustees will attend exclusively those sessions addressing the specific issues for which they have been convened. Such participants shall have the right to voice their opinions but not to vote.

**ARTICLE 27. - Quorum.** To hold sessions of the Board of Trustees, whether ordinary or extraordinary, at their first convocation and when not dealing with issues mentioned in the Article 29, the attendance of six of its members is required.

For the second convocation, the attendance of three members will suffice; these will necessarily be the Chair or the Vice Chair, in case of absence of the Chair, one Board member (who may be the Vice Chair if the Chair is present), and the Director General.

**ARTICLE 28.- Voting:** Each member of the Board of Trustees has the right to one vote.

The members of the Board of Trustees can vote by fax. In this case the vote will be taken into account for every effect, but the person will not be considered to be present with relation to the *quorum*.

