

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1991

POST : BUDAPEST

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	354	12.00	18.00	0.30
FROM TERRITORIES :	254	10.00	10.00	0.20
B.VISITS TO CLIENTS IN TERRITORY :	103	10.00	15.00	0.25
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	1	9.00	13.00	0.22
MISSIONS :	4	5.00	12.00	0.17
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	0	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	6	6.00	12.00	0.18
POST INITIATED :	6	1.00	8.00	0.09
E.COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES				
FROM CANADA :	38	3.00	0.00	0.03
FROM TERRITORIES :	4	0.00	0.00	0.00
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	0.00	2.00	0.02
HOST GOVERNMENT :	6	1.00	2.00	0.03
OTHER DEPARTMENT :	13	1.00	3.00	0.04
PROVINCES/MUNICIPALITIES :	11	3.00	0.00	0.03
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		4.00	0.00	0.04
LEAVE, PROFESSIONAL DEVELOP :		33.00	3.00	0.36
K.SERVICE TO OTHER MISSION PROGRAMS :		2.00	2.00	0.04
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 15
 FROM TERRIT : 38
 NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 139
 FROM TERRIT : 216
 NUMBER OF PEMD APPLICATIONS COMMENTED ON : 8
 NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 1
 -LOCALLY ENGAGED : 1