

5. In the top pane, make sure Chapter 1 is selected, and examine the contents of the bottom pane  
*Only the Writer appears in the bottom pane because only the Writer is assigned to the task Chapter 1.*
6. In the bottom pane, make sure the resource name Writer is selected
7. From the Tools menu, choose Resource Leveling  
*The Resource Leveling dialog box appears.*
8. Choose Level Now  
*The Level Now dialog box appears.*
9. Select the Selected resources option button
10. Choose OK  
*All tasks that have the Writer assigned to them are leveled.*
11. In the top pane, select Snap Pictures and examine the contents of the bottom pane  
*Only the Designer appears in the bottom pane because only the Designer is assigned to the task Snap Pictures.*
12. In the bottom pane, make sure the resource name Designer is selected
13. From the Tools menu, choose Resource Leveling  
*The Resource Leveling dialog box appears.*
14. Choose Level Now  
*The Level Now dialog box appears.*
15. Make sure the Selected Resources option button is selected, and then choose OK  
*All tasks to which the Designer is assigned are leveled.*
16. Save as H:\Doc\Manual-Temp 2.mpp and close the project