

MON	29 MAY	TUE	30 MAY	WED	31 MAY	THU	1 JUNE	FRI	2 JUNE	SAT	3 JUNE
				<ul style="list-style-type: none"> <li>- OCCUPATIONAL HEALTH AND SAFETY: MINUTES - C</li> </ul>		<ul style="list-style-type: none"> <li>- FINANCE: VERIFICATION OF CASH ACCOUNT OR PETTY CASH ADVANCE - B</li> <li>- CURRENCY CONVERSION: MONTHLY REPORTS - B</li> <li>- LES: PAY LIST AND SALARY DEDUCTION SHEET FOR LOCALLY-ENGAGED CANADIANS - B</li> <li>- OVERTIME - B</li> <li>- LEAVE AND ATTENDANCE REPORT - B</li> </ul>		<ul style="list-style-type: none"> <li>- FINANCE: REMITTANCE STATEMENT - D</li> <li>- FINANCE: TELEGRAPHIC INPUT FINANCIAL DATA - D</li> </ul>			
										EVENING	
										<b>SUN</b>	4 JUNE
										EVENING	
EVENING		EVENING		EVENING		EVENING		EVENING		EVENING	

A = As required reports    B = Reports which ALL missions must provide on a regular basis    C = Reports which small missions are NOT expected to complete    D = Reports to be completed by the Hub