

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1991

POST : DHAKA

| | NUMBER | % OFFICER-TIME | | TOTAL-TIME |
|--|--------|----------------|---------|------------|
| | | CANADA | LOC-ENG | PERSON-QTR |
| A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA : | 37 | 3.00 | 22.00 | 0.47 |
| FROM TERRITORIES : | 39 | 2.00 | 25.00 | 0.52 |
| B. VISITS TO CLIENTS IN TERRITORY : | 30 | 0.00 | 7.50 | 0.15 |
| C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS | | | | |
| FAIRS : | 0 | 0.00 | 0.00 | 0.00 |
| MISSIONS : | 0 | 0.00 | 0.00 | 0.00 |
| CONFERENCE SEMINARS : | 0 | 0.00 | 0.00 | 0.00 |
| OTHER : | 0 | 0.00 | 0.00 | 0.00 |
| D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED : | 1 | 1.00 | 1.50 | 0.04 |
| POST INITIATED : | 4 | 0.00 | 7.50 | 0.15 |
| E. COMMUNICATIONS ACTIVITIES : | 0 | 0.00 | 0.00 | 0.00 |
| F. INVESTMENT ENQUIRIES | | | | |
| FROM CANADA : | 0 | 0.00 | 0.00 | 0.00 |
| FROM TERRITORIES : | 0 | 0.00 | 0.00 | 0.00 |
| G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA : | 0 | 0.00 | 0.00 | 0.00 |
| CONNECTIONS ARRANGED : | 0 | 0.00 | 0.00 | 0.00 |
| H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST : | | 0.00 | 5.00 | 0.10 |
| I. SERVICE REQUESTS FM GOV'T SOURCES | | | | |
| NGO : | 0 | 0.00 | 0.00 | 0.00 |
| HOST GOVERNMENT : | 6 | 0.00 | 7.50 | 0.15 |
| OTHER DEPARTMENT : | 0 | 0.00 | 0.00 | 0.00 |
| PROVINCES/MUNICIPALITIES : | 0 | 0.00 | 0.00 | 0.00 |
| J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. : | | 18.00 | 10.00 | 0.38 |
| LEAVE, PROFESSIONAL DEVELOP : | | 6.00 | 1.50 | 0.09 |
| K. SERVICE TO OTHER MISSION PROGRAMS : | | 70.00 | 12.50 | 0.95 |
| L. TOURISM PROGRAM ACTIVITIES : | | 0.00 | 0.00 | 0.00 |
| ***** TOTALS ***** | | 100.00 | 100.00 | 3.00 |

| | | |
|--|--------------------|----|
| NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) | FROM CANADA : | 0 |
| | FROM TERRIT : | 5 |
| NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) | FROM CANADA : | 5 |
| | FROM TERRIT : | 37 |
| NUMBER OF PEMD APPLICATIONS COMMENTED ON : | | 0 |
| NUMBER OF OCCUPIED OFFICER POSITIONS | -CANADA BASED : | 1 |
| | -LOCALLY ENGAGED : | 2 |