

EQUAL OPPORTUNITIES FOR WOMEN PROGRAM  
PROGRAMME DE L'ÉGALITÉ D'ACCÈS À L'EMPLOI POUR LA FEMME

Fiscal Year/Année financière

1978-79

## Rationale/Explication

Owing to reductions in staff during a period of continuing austerity and to produce maximum output the Department considers it necessary to scrutinize the nature of the SCY workload at Headquarters.

## Objective/Objectif

To obtain information on the nature of the SCY workload to ensure correct utilization and to balance the workload among bureaux.

## Action Plans (Activities)/Plans d'action (activités)

The Support Staff Assignment Section will, in collaboration with Management Services Division:

- conduct a study of 18 Divisions at Headquarters which have undergone re-organization in the recent past;
- carry out analysis based on responses from SCYs;
- review the SCY/Officer ratio in light of varying workloads and types of work in these Divisions.

This will directly affect all employees in the 18 Divisions.

## Evaluation Criteria/Critères d'évaluation

- Number of adjustments made in the assignment activity;
- improvement in scheduling workload in Divisions;
- improved utilization of SCYs;
- take future action as determined by results of the study.

## Evaluation/Évaluation