

TRADE TRACKING SYSTEM

90/10/03

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1990

POST : ANKARA

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	399	11.00	47.00	1.16
FROM TERRITORIES :	323	6.50	27.50	0.68
B.VISITS TO CLIENTS IN TERRITORY :	87	22.50	5.50	0.56
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	0	0.00	0.00	0.00
MISSIONS :	4	12.50	3.00	0.31
CONFERENCE SEMINARS :	1	0.00	1.00	0.02
OTHER :	1	0.00	1.00	0.02
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	2	0.00	1.50	0.03
POST INITIATED :	14	3.50	6.00	0.19
E.COMMUNICATIONS ACTIVITIES :	2	0.00	0.50	0.01
F.INVESTMENT ENQUIRIES FROM CANADA :	3	2.50	0.50	0.06
FROM TERRITORIES :	0	0.00	0.00	0.00
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	1	0.00	0.50	0.01
CONNECTIONS ARRANGED :	1	0.00	0.50	0.01
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	5	1.00	1.00	0.04
HOST GOVERNMENT :	0	0.00	0.00	0.00
OTHER DEPARTMENT :	11	6.00	1.50	0.15
PROVINCES/MUNICIPALITIES :	0	1.00	0.50	0.03
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		7.50	2.50	0.20
LEAVE, PROFESSIONAL DEVELOP :		20.00	0.00	0.40
K.SERVICE TO OTHER MISSION PROGRAMS :		6.00	0.00	0.12
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 85
FROM TERRIT : 23

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 4

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 2