

07/06/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1993

WORLD TOTALS

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	: 38151	14.47	23.22	82.05
FROM TERRITORIES	: 39202	9.17	16.87	57.37
B. VISITS TO CLIENTS IN TERRITORY	: 8730	10.27	8.55	38.59
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	: 349	4.29	6.02	22.21
MISSIONS	: 378	5.46	6.52	25.41
CONFERENCE SEMINARS	: 370	3.75	2.93	13.62
OTHER	: 295	1.63	0.78	4.72
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	: 821	3.28	2.10	10.79
POST INITIATED	: 1229	5.21	2.94	16.13
E. COMMUNICATIONS ACTIVITIES	: 807	2.86	1.27	8.01
F. INVESTMENT ENQUIRIES				
FROM CANADA	: 996	1.86	1.40	6.64
FROM TERRITORIES	: 1312	1.76	2.14	8.31
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 451	0.49	1.16	3.73
CONNECTIONS ARRANGED	: 185	0.18	0.56	1.70
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST	:	2.23	1.97	8.68
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO	: 765	1.12	0.85	4.03
HOST GOVERNMENT	: 763	1.82	1.24	6.16
OTHER DEPARTMENT	: 1247	3.11	1.55	9.13
PROVINCES/MUNICIPALITIES	: 1282	3.10	1.77	9.66
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.	:	11.60	3.05	27.19
LEAVE, PROFESSIONAL DEVELOP	:	6.30	4.78	22.52
K. SERVICE TO OTHER MISSION PROGRAMS	:	4.65	0.72	9.65
L. TOURISM PROGRAM ACTIVITIES	:	1.26	7.48	20.70
***** TOTALS *****		99.87	99.87	417.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA	: 1726
	FROM TERRIT	: 1491
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA	: 9216
	FROM TERRIT	: 18483
NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	632
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED	: 169
	-LOCALLY ENGAGED	: 248