

23/07/91

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1990

REGION : ASIA PACIFIC

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	9303	18.06	22.50	22.31
FROM TERRITORIES :	10366	10.06	20.35	17.04
B.VISITS TO CLIENTS IN TERRITORY :	2972	12.10	10.93	12.50
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	71	5.12	4.84	5.42
MISSIONS :	212	8.66	9.44	9.90
CONFERENCE SEMINARS :	71	3.26	1.98	2.80
OTHER :	159	1.68	0.76	1.29
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	165	2.38	1.81	2.26
POST INITIATED :	338	5.04	2.72	4.13
E.COMMUNICATIONS ACTIVITIES :	141	1.84	0.66	1.31
F.INVESTMENT ENQUIRIES				
FROM CANADA :	366	1.36	1.83	1.76
FROM TERRITORIES :	496	1.44	1.67	1.71
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	229	0.26	0.20	0.25
CONNECTIONS ARRANGED :	93	0.10	0.15	0.14
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		4.22	0.50	2.41
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	248	1.38	1.08	1.33
HOST GOVERNMENT :	250	1.54	1.93	1.91
OTHER DEPARTMENT :	380	3.66	2.30	3.19
PROVINCES/MUNICIPALITIES :	310	2.64	2.20	2.62
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		6.36	1.84	4.27
LEAVE, PROFESSIONAL DEVELOP :		3.36	2.81	3.34
K.SERVICE TO OTHER MISSION PROGRAMS :		2.60	0.62	1.67
L.TOURISM PROGRAM ACTIVITIES :		2.88	6.77	5.44
***** TOTALS *****		100.00	99.89	109.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 2765
FROM TERRIT : 4907

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 303

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 50
- LOCALLY-ENGAGED : 59