

quick access to policy and case precedents in order to promote greater consistency in consular operations, and greater speed in dealing with difficult cases.

b) Protocol Division

- (i) A data bank, continuously up-dated on all foreign representatives in Canada (diplomatic, consular, trade, etc.) and their dependents and employees. This data bank should contain all relevant personal information and contain all data on the status of individuals, and dates of accreditation, etc.
- (ii) A set of policy and case precedent data on certain categories of protocol activities.
- (iii) VIP visits to Canada and Canadian visits abroad. The storing and quick retrieval of certain basic information would greatly assist this area of Protocol activity.
- (iv) International conferences - This is a subject under current study both in the Division and, from a different point of view, in the Central Staff. The latter aspect is dealt with in paragraph 114. The precise requirements should emerge shortly.

c) Bureau of Security and Intelligence Liaison

This Bureau has two specialized sub-registries which should be further examined to determine whether any developments to be introduced elsewhere in the Department could be applied to advantage.

d) Special Research Bureau

Has its own sub-registry with regard to which comments for (c) above also apply.

e) Legal Advisory Division

- (i) Treaty Section: The Canada Treaty Series and related material are now handled by a manual system which could well render better service through automation.
- (ii) The Division is interested in further development of its special case and precedent filing system.

f) International Institutional Documentation

The volume grows year by year and new ways of storage and dissemination should be devised to cope with this material while maintaining a high level of accessibility.

g) Public Affairs Bureau

There is a need to build up a quick access data bank on key individuals as "resources" for implementation