

6. Delivery and Information desks to have oversight of the entrance and as large a portion of open space as possible.

7. Do not spoil good shelf space along walls by service pipes or wires.

8. The erection of permanent interior walls and the location of columns to be reduced to the minimum required for proper and substantial construction.

9. Provide abundant artificial light as well as the greatest possible amount of natural light.

10. Provide Telephone connection throughout with private exchange.

11. Provide alarm bells for emergencies, and simple routine signals.



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