a) all commercial transportation tickets, whether or not these were purchased or provided by the employer, including unused portions;

b) overnight accommodation in excess of $13.50 Canadian;

c) meal and incidental expenses in excess of those specified in .3 of Appendix C of the Treasury Board travel directives;

d) car rentals, including insurance for release of liability, but not for personal injury coverage;

e) excess luggage costs;

f) supplementary business insurance;

g) taxis and other forms of local and ground transportation, where the charge exceeds $5 Canadian;

h) parking charges, except for coin-operated meters;

i) authorized long-distance calls on government business;

j) public stenographic, typing services, or rental of office equipment;

k) passport photographs or related expenses authorized in respect of a journey outside Canada;

l) hospitals, medical and other expenses arising from illness, injury or death;

m) necessary disbursements in connection with the operation of government vehicles; and

n) charges relating to traveller's cheques and conversion of foreign currency. (If receipts are unavailable, an attestation as to the rates of exchange obtained must be provided.)