

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

811018

87/09/18

FOR QUARTER 1 OF FISCAL YEAR 1987

POST : MUNICH

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA	106	14.00	23.00	0.88
FROM TERRITORIES	90	2.00	22.00	0.50
B. VISITS TO CLIENTS IN TERRITORY	39	3.00	8.00	0.25
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS	5	4.00	14.00	0.40
MISSIONS	6	11.00	15.00	0.63
OTHER	0	0.00	0.00	0.00
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	2	1.00	1.00	0.05
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA	21	9.00	0.00	0.27
FROM TERRITORIES	32	2.00	5.00	0.16
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	7	1.00	0.00	0.03
CONNECTIONS ARRANGED	10	3.00	0.00	0.09
G. PARTICIP'TN IN PRDG-RELATED EVENTS IN CANADA	0	0.00	0.00	0.00
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	5	1.00	0.00	0.03
FROM OTHER GOV'T SOURCES- CONTACTS	13	4.00	1.00	0.14
- REPORTS	0	0.00	0.00	0.00
I. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN.		12.00	0.00	0.36
LEAVE, PROFESSIONAL DEVELOP		31.00	11.00	1.15
J. SERVICE TO OTHER MISSION PROGRAMS		2.00	0.00	0.06
***** TOTALS *****		100.00	100.00	5.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 52
FROM TERRIT : 16

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 6

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 3
- LOCALLY-ENGAGED : 2