

TRADE TRACKING SYSTEM

88/03/16

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1987

POST : AMMAN

		NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES	FROM CANADA	: 168	20.00	30.00	0.80
	FROM TERRITORIES	: 99	10.00	20.00	0.50
B. VISITS TO CLIENTS IN TERRITORY	VISITS	: 91	12.00	22.50	0.57
C. EXPORT PROMOTION PROJECTS & EVENTS	FAIRS	: 0	0.00	0.00	0.00
	MISSIONS	: 2	10.00	0.00	0.10
	OTHER	: 1	5.00	0.00	0.05
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED		: 13	10.00	0.00	0.10
E. INVESTMENT/PROMOTION ENQUIRIES	FROM CANADA	: 4	1.00	3.00	0.07
	FROM TERRITORIES	: 15	2.00	6.00	0.14
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	CONNECTIONS ARRANGED	: 0	0.00	0.00	0.00
		: 0	0.00	0.00	0.00
G. PARTICIP'T'N IN PROG-RELATED EVENTS IN CANADA		: 2	5.00	12.50	0.30
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS		: 8	3.00	1.00	0.05
	FROM OTHER GOV'T SOURCES- CONTACTS	: 7	0.00	0.00	0.00
	- REPORTS	: 5	2.00	2.00	0.06
I. ADMINISTRATION:	PROGRAM MANAGEMENT & ADMIN.		10.00	0.00	0.10
	LEAVE, PROFESSIONAL DEVELOP		0.00	3.00	0.06
J. SERVICE TO OTHER MISSION PROGRAMS			10.00	0.00	0.10
***** TOTALS *****			100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 57  
FROM TERRIT : 32

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 5

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1  
- LOCALLY-ENGAGED : 2