

# BE A PART OF BUREAUCRACY

## Boards and Committees

### 1. Administration Board

**FUNCTIONS** - Considers Students' Union financial directions and priorities. Recommends budget to Students' Council.

-Interviews students for membership on other boards and committees of the Students' Union, and makes recommendation to Students' Council for appointment.

-Administers the Students' Union Grant Fund (funding for clubs and organizations).

**WORKLOAD** - Meets frequently in October and March for preparation of Students' Union budget. At other times, meetings are less frequent and briefer.

**FURTHER INFORMATION** - Gene Borys (Vice President Finance and Administration) - 432-4236.

**VOLUNTEERS REQUIRED** - Three students at large.

### 2. Academic Affairs Board

**FUNCTIONS** - Works with Vice-President (Academic) in the recommendation of Academic Policy of the Students' Union.

-Administers the Faculty Association Grant Fund (funding for faculty association programs).

-General assistance to the Vice-President (Academic).

**WORKLOAD** - Largely dependent on the academic issues facing the Students' Union. Normally meets twice monthly.

**FURTHER INFORMATION** - Jane Bothwell (Vice-President Academic) - 432-4236.

**VOLUNTEERS REQUIRED** - Three students at large.

### 3. Students' Union Building Policy Review Board

**FUNCTION** - To set and review building policy and regulations for SUB.

**WORKLOAD** - Will not meet too often during the year unless a major review of building policy is undertaken, in which case, it would likely meet two to three times per month.

**FURTHER INFORMATION** - Brian Mason (Executive Vice-President) - 432-4236.

**VOLUNTEERS REQUIRED** - 4 students at large.

### 4. Services Policy Board

**FUNCTIONS** - To advise the Vice-President (Services) on extra-curricular activities including socials, forums, concerts, and other events.

-To assist the Vice-President (Services) in the setting of an activity calendar.

**WORKLOAD** - Usually meets twice per month.

**VOLUNTEERS REQUIRED** - 3 students at large.

**FURTHER INFORMATION** - Terry Sharon (Vice-President, Services) - 432-4236.

### 5. Discipline, Interpretation and Enforcement Board

**FUNCTIONS** - To hear all complaints of breaches of the Students' Union Constitution, Bylaws and Regulations.

-To order enforcement of the Students' Union Constitution and Bylaws as required.

-To discipline serious breaches as required.

-To interpret the Constitution and Bylaws of the Students' Union as required.

**WORKLOAD** - DIE Board only meets as it is required to act. This does not occur often in one year.

**FURTHER INFORMATION** - Gene Borys (Vice-President, Finance and Administration) - 432-4236.

**VOLUNTEERS REQUIRED** - A chair person, 4 members, and two alternate members.

# drop in

*We would like to encourage all students to come and talk to the members of the executive of the students' union about these positions. No experience is required, just an interest in making things run a little smoother. Drop in anytime to the SU offices on the second floor of SUB. We need you!*

## University Gov't

### 1. Standing Committees of the President

(a) **Archives Committee** - to establish and maintain an archives procedure within the University; to maintain liaison between the University and other bodies concerned with the preservation of archival materials. Meetings at call. 2 student representatives needed.

(b) **Emergency Planning Committee** - to prepare and revise plans for action on campus in the event of a physical emergency or disaster. Meetings at call. 1 representative needed.

(c) **Recreational Use of the Physical Education and Recreation Centre Committee** - to review the recreational needs of the students and faculty as they affect the scheduling of free time in the Physical Education Building, and to establish policy as to the building's use during periods not scheduled for regular classes. Meetings at call. 1 representative needed.

(d) **Student Employment Committee** - to act as a liaison between the University and the Canada Manpower Centre on campus. Meetings at call. 1 representative needed.

### 2. General Faculties Council Committees

(a) **Academic Appeal Committee** - 3 student members, 3 student alternatives.

(b) **Academic Development Committee** - 2 undergraduate students.

(c) **Admission Requirements Committee** - 3 student members.

(d) **Calendars Committee** - 1 undergraduate student.

(e) **Campus Development Committee** - 2 undergraduate students.