bureau, bureaus businessman, businesswoman business person, business people capacity building (no hyphen unless used as adj.) ceasefire centre (not center, except when official name differs) colloquium, colloquia combatted (not combated) consortium, consortia cooperation (not co-operation, except when official name differs; use hyphen in the abbreviation "co-op" when referring to a cooperative business or store) coordinate (not co-ordinate) counterterrorism data bank database decision making (no hyphen unless used as adj.) defence (not defense, except when official name differs) demine email encyclopedia (not encyclopaedia) erratum, errata fibre (not fiber) focuses (noun and verb) formula, formulas forum. forums fuelled (not fueled) fulfill (not fulfil, fullfil), fulfilment (not fulfillment) G7, G8 (not G-7, G-8) **Government On-Line (GOL)** home page honorary (not honourary) honour (not honor) honourable (not honorable) inquire, inquiry (not enquire, enquiry) install, instalment instill (not instil) Internet (not internet); intranet judgment (not judgement) labour (not labor) La Francophonie (not la Francophonie) - in English only landmine licence (noun); license (verb) manoeuvre memorandums (not memoranda)

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