

EVALUATION: A tool to help you view an action research project

At the end of the project, you should be able to:

1. Evaluate the effectiveness of the project

The first step in the evaluation process is to identify the objectives of the project. These objectives should be specific, measurable, achievable, relevant, and time-bound. Once the objectives are identified, the next step is to collect data. This data can be collected through a variety of methods, including surveys, interviews, focus groups, and observations. The data should then be analyzed to determine whether the objectives were met. Finally, the results of the evaluation should be used to inform future projects and to make improvements to the current project.

The second step in the evaluation process is to determine the impact of the project. This can be done by comparing the results of the project to the baseline data. The impact should be measured in terms of both the short-term and long-term effects of the project. The final step in the evaluation process is to write a report. This report should include a summary of the project, the objectives, the methods used, the results, and the conclusions. The report should also include recommendations for future projects and a list of references.

Program Area	Objectives	Methods	Results	Conclusions
Community Health	Reduce the incidence of communicable diseases	Surveys, Interviews	Increased awareness of disease prevention	Need for more community health workers
Education	Improve the quality of education	Classroom observations, Teacher interviews	Improved teacher performance	Need for more teacher training
Environment	Reduce the amount of waste	Observations, Surveys	Increased recycling rates	Need for more recycling bins
Gender	Empower women	Focus groups, Interviews	Increased women's participation in community activities	Need for more women's groups
Health	Reduce the incidence of malaria	Surveys, Interviews	Increased use of bed nets	Need for more bed nets
Human Resources	Improve the skills of health workers	Classroom observations, Teacher interviews	Improved health worker performance	Need for more health worker training
Information	Improve the quality of information	Surveys, Interviews	Increased use of information services	Need for more information services
Management	Improve the efficiency of management	Surveys, Interviews	Improved management efficiency	Need for more management training
Monitoring	Improve the quality of monitoring	Surveys, Interviews	Improved monitoring quality	Need for more monitoring training
Partnerships	Improve the quality of partnerships	Surveys, Interviews	Improved partnership quality	Need for more partnership training
Policy	Improve the quality of policy	Surveys, Interviews	Improved policy quality	Need for more policy training
Research	Improve the quality of research	Surveys, Interviews	Improved research quality	Need for more research training
Services	Improve the quality of services	Surveys, Interviews	Improved service quality	Need for more service training
Structure	Improve the quality of structure	Surveys, Interviews	Improved structure quality	Need for more structure training
Systems	Improve the quality of systems	Surveys, Interviews	Improved systems quality	Need for more systems training
Training	Improve the quality of training	Surveys, Interviews	Improved training quality	Need for more training training
Values	Improve the quality of values	Surveys, Interviews	Improved values quality	Need for more values training
Work	Improve the quality of work	Surveys, Interviews	Improved work quality	Need for more work training