

XVI. The annual meeting shall be held on the third Thursday in October in each and every year; and if from any cause the said annual meeting should not be held on the said date, the Board holding office at the date when such meeting should have been held, shall continue to hold office until a special general meeting of the Association can be convened for the election of their successors, and their successors duly elected. It shall be the duty of the officers of the Association to convene such special meetings of the Association as soon as possible after the third Thursday in October, whenever such annual meeting is not held. It shall be the duty of the Board to lay before the annual meeting a report of the proceedings of the previous twelve months, and exhibit a full account of all receipts and expenditures, and of the assets and liabilities of the Hospital.

XVII. The foregoing Constitution shall not be altered except at the annual meeting of the Association, or a special general meeting called for the purpose. Notice of any proposed alterations must be given in writing at least one month before such annual or special general meeting, by sending or leaving the same with the Secretary, and unless such proposed alteration is approved of by a majority of the Board of Management, it shall require a two-thirds vote of the members of the Association present, and voting, to carry the same.

BY-LAWS.

I. At meetings of the Board of Management the President or Vice-President shall preside, and in their absence a Chairman to be named by those present. The Chairman shall rule on all points of order, and his decision shall be acquiesced in without debate.

II. The Secretary shall keep regular minutes of the proceedings of the Board of Management in a book to be provided for the purpose. She shall preserve all the records and papers of the Association except those which belong to the Treasurer. She shall cause a notice of each regular and special meeting of the Board of Management to be sent to the address of each member of the Board at least one day previous to the day fixed for the meeting.

III. The Assistant Secretary shall assist the Secretary in her duties when required, and act for her in her absence.

IV. The Treasurer shall receive all monies belonging to the Association, and shall give receipts to all persons paying him money. He shall keep a fair and regular account of receipts and expenditures, and the Treasurer's book and bank book shall always be open to the inspection of any member of the Board, and to the said Board at all regular meetings. Prior to the general annual meeting he shall prepare a statement showing the receipts and expenditures during the year, duly classified and audited, with a full explanation of the financial position of the Hospital, in order that the same may be submitted to the annual meeting. The Treasurer's accounts shall be audited by a committee of the gentlemen members of the Board, to be named by the President of the Board.

V. The Assistant Treasurer shall pay over any and all monies received by her on account of the Association to the Treasurer, or deposit the same to the credit of the Hospital account in the Bank of Toronto. She shall pay all accounts for articles and services supplied to the Hospital when duly certified, and shall always take a receipt therefor. All accounts shall be certified as correct as to prices by the member of the Board purchasing the same, and they shall also be initialed by the Superintendent as being received. The accounts shall be laid before the Board at the monthly meetings, and when payment is ordered the order shall be entered in the minutes. The Treasurer or Assistant Treasurer can then pay the accounts; the entry in the minutes shall be sufficient authority to the Treasurer to pay the accounts or disbursements ordered by the Board.